

**GOVT. OF ASSAM**  
**OFFICE OF THE PRINCIPAL: K.K. HANDIQUE GOVT. SANSKRIT COLLEGE**  
**JALUKBARI, GUWAHATI-781014**

No.:KKHGSC/GUW/MISC/2012/7176

Date:21.05.2026

**Minutes and Proceeding of IQAC: (2025-26)**

28/10/2024

After getting a query from NAAC, a meeting was held in the principal's chamber among the members of IQAC on 28<sup>th</sup> Oct, 2024 and accordingly the IQAC with the following members as per the rule stipulated by NAAC was formed.

<u>Sl. No.</u>	<u>Name</u>	<u>Designation</u>
1.	Dr. Bandana Handique, Principal i/c	Chair person
2.	Dr. Nilaloshi Dasi, Assistant Professor	Co-ordinator
3.	Dr. Nabanita Goswami, Associate Professor	Member
4.	Mrs. Banjali Dutta Adhikari	"
5.	Dr. Nandita Sarma	"
6.	Dr. Anundhati Goswami	Member from Management
7.	Hiranya Kumar Sarma	" " Office
8.	Dr. Apurba Kr. Deka	Nominee from Local Society
9.	Sri Sanjeeb Bhuyan	" from Students
10.	Mr. Dambraj Kumar, President Alumni Association	" from Alumni
11.	Dr. Shikhar Boris, Superintendent Boys' Hostel.	" from Stake Holders

Present in the Meeting ->

a) Bandje 28/10/2024  
b) B.S. Adhikari  
c) N. Goswami - 28.10.24  
d) M. Sarma 28/10/24  
e) V.S. 28/10/24

30/ 2/11/2024

According to the govt. order a meeting was held among Principal, IQAC Co-ordinator and Dept. of Annamere regarding the observation of 'Bhasa Gaurav Saptah' at institution level.

Signature  
Co-ordinator  
IQAC  
K.K. Handique  
K.K.H. Govt. Sanskrit College  
Jalukbari, Guw.

Signature of Attendance

1. Bandje 02/11/2024  
2. Rastna Dax 02/11/2024  
3. V.S. 02.11.2024

15/11/2024

It was decided that a special lecture on 'Cyber Security Awareness' would be held in the college on 18 Nov, 2024 for helping the students of our college under the FYUC Programme and accordingly a meeting was held on 15th Nov, 2024 at principal's chamber.

Present in the Meeting -

- 1) Bandhque 15/11/2024
- 2) Nilakshi Devi
- 3) Aljouni

Nilakshi Devi  
Co-ordinator  
IQAC  
K.K.H. Govt. Sanskrit  
College  
Co-ordinator  
IQAC cell  
K.K.H. Govt. Sanskrit College  
Jalukbari, Ghy-

21/11/2025

Re formation of IQAC & Submission of AQAR - (2023-24)

After the retirement of Dr. Nabanita Goswami (Member) of IQAC, one meeting was held in Principal's chamber.

Here, IQAC with the following members was formed -

- |   |                                 |
|---|---------------------------------|
| 1. Dr. Bandana Handique principal s/c           | Chairperson                     |
| 2. Dr. Nilakshi Devi Assistant Professor        | Co-ordinator                    |
| 3. Dr. Nabanita Goswami                         | Advisor                         |
| 4. Mrs. B. D. Adhicari                          | Member                          |
| 5. Dr. N. Sarmah                                | "                               |
| 6. Dr. M. Goswami                               | "                               |
| 7. Dr. A. Goswami                               | Member from<br>G. B.            |
| 8. Sni H. Ka. Sarma                             | H. from office                  |
| 9. Dr. A. Ka. Deka Assistant Professor.         | Nominee from<br>Local Community |
| 10. Sni Sanjeeb Bhuyan (G.S. Students<br>Union) | Nominee from<br>Students        |
| 11. Mr. P. Kumar                                | Nominee from<br>A. Association  |
| 12. Dr. S. Bodo                                 | Nominee from<br>Stake Holders.  |

The filling up of Next AQAR i.e 2023-24 is opened and last date is 9th Feb, 2025.

So, the following faculty members of Krishna Kanta Handique Govt. Sanskrit College

have been assigned the duties for filling up of AQAR (2023-24) criteria

1. Dr. Gobulendra Narayan Deva Goswami - C-I
2. Dr. R. Chakrabarty - C-II
3. Dr. M. Goswami - C-III
4. Dr. R. Das - C-IV
5. Dr. S. Boro - C-V
6. Dr. A. Goswami - C-VI
7. Mr. U. Sahu & Mr. M. Mazumdar - C-VII
8. Dr. M. Goswami }  
Dr. R. Das }
9. Mrs. B.D. Adhikari & Dr. B. Handique & Dr. M. Goswami

Academic Calendar  
2024-25

- Paragraph  
in all  
criteria.

Signature of Attendance

- 1) Handique 21/01/2025
- 2) ~~Handique~~ (G.R.S. Goswami)
- 3) Ranjan Chakravarty
- 4) N. Sarmah 21.01.25
- 5) Dr. Shikhar Boro
- 6) ~~Handique~~ 21.01.2025.

Wibhuti Devi  
21/1/2025  
Co-ordinator  
IQAC cell  
K.K.H. Govt. Sanskrit College  
Jalukbari, City.

- 7) M. Goswami 21/01/2025
- 8) Handique 21/01/2025
- 9) R. Das 21/01/2025
- 10) Handique 21.01.2025

15/02/2025

A meeting of IQAC was held on 15<sup>th</sup> Feb, 2025 in the Principals room. The IQAC, Co-ordinator thanks all the Faculty members of K. K. Handique Govt. Sanskrit College for helping in the preparation and submission of the AAR (2023-24)

Resolutions:




1. After being released from the post of Principal i/c Dr. B. Handique is now inducted as a member of IQAC while the present Principal i/c Dr. G. N. D. Joswami is the new Chairperson of IQAC.
2. Student Satisfaction Survey (2024-25) will be conducted through google links forms.
3. IQAC, Co-ordinator requested the Principal to arrange the Audit Reports like Green Audit, Environmental Audit, Energy Audit, Academic Audit, Administrative Audit as per the requirements of NAAC.
4. This year IQAC would take steps to organise the programme, Alumni Meet, Parents Meet, Environment Day, Career Counselling etc. Any Seminar, Workshop, Lecture programmes organised by the College should collaborate with IQAC of the institution.

5. As per the NAAC Recommendations, <sup>Sep, 2022</sup> 2022 the IQAC Co-ordinator and all the members of IQAC urged upon the Principal to take the necessary steps for the setting up of a smart Class Room.

6. All members were also requested to activate all Monitoring Committees, Incubation Centre & Career Counselling Cell.
7. The setting up of a Teachers' Unit was also discussed.

W. Lakshmi Devi  
15/02/2025

Signatures of Attendance:

- 1)  (Principal i/c)  
15.02.2025
- 2) Bhandari 15/02/2025
- 3)
- 4) N. Juvant 15/02/2025
- 5) Agarwal 15/02/2025
- 6)  15/02/2025
- 7)  15/02/2025
- 8) Reddy 15/02/2025
- 9) Dr. Shikhar Boro
- 10)

Date : 18/06/2025

A meeting was held on 18th June, 2025 at 11 a.m. at the Principals chamber regarding the mail from NAAC to Dr. Bandana Handique on 06.03.2025 for the Revised Accreditation Frame Work. IQAC Co-ordinator presented the new Accreditation frame work in the presence of Principal & all the faculty members.

- 1) All the faculty members requested the Principal to discuss and arrange for an online meeting at a later date with the principal/co-ordinator of IQAC of a college which has recently completed NAAC Accreditation within Revised Frame work.
- 2) All the faculty members also requested the Principal to seek the budget from the Govt. for this R.A.F.
- 3) IQAC will conduct the Orientation cum Career - enhancement Programme in the Month of August, 2025. Dr. H. P. Barua will be invited for the career oriented lecture. Dr. A. Goswami will be delivering the lecture regarding orientation. All the faculty members can also deliver their lectures on their respective departments.

Nidaboli Devi  
CO-ordinator, IQAC  
K.K. Handique Govt. Dist. College.

Contd.

Signature of Attendance

- 1) ~~Signature~~ 18.06.2025
- 2) Bandique 18/06/2025
- 3) ~~Signature~~ 18.06.2025
- 4) Sr. Samant 18.06.25
- 5) Aggar 18.06.2025
- 6) ~~Signature~~ 18/06/2025
- 7) M. Goswami 18/06/2025
- 8) Rishna Das 18/06/2025
- 9)
- 10)
- 11)
- 12)

Contd.

NOTICE

It is hereby informed to all the teaching staff of K.K. Handique Govt. Santhost College that an important meeting regarding many issues related to IQAC will be held on 17.03.2025 at 2 p.m. at Principals chamber.

~~Signature~~ 16/03/2025  
~~Signature~~ 16.03.2025  
~~Signature~~ 16/03/25

~~Signature~~ 16.03.2025  
Principal  
K. K. H. Govt. Santhost College  
Guwahati - 14.  
R.D. 16.03.2025

17/03/2026

A meeting was held on 17<sup>th</sup> March, 2026 at 2 p.m. at the Principal's chamber regarding many topics related to IAAC.

- a) Re-constitution of IAAC Body → Dr. K. Handique is the new member of IAAC and Mr. U. Sahu is also a member in place of Dr. Sekhar Boro. (IAAC/01)
- b) On line feed-back for the year 2025-26 will be taken from the students and alumni.
- c) Academic Calendar for the year 2024-25, 2025-26 will be made by Dr. M. Goswami and Dr. R. Das.
- d) IAAC Programme for the students will be held in this year, 2026. Seminar/Workshop will be organised in this year. Parents Meet and Alumni Meet shall be organised by the Institution.
- e) The foundation day, College Week, Students Union Body Election will be organised by the Institution.
- f) A brief discussion on the recommendation of NAAC PEER TEAM, 2022 was held regarding infrastructural development (digital Classroom, website development) and academic audit, green audit etc. All the members requested the

Principal to send a proposal to the government to grant funds to implement the recommendation given by NAAC ~~PEER~~ PEER TEAM. The Principal i/c has informed that he has already communicated to the Assam Govt. authorities regarding all these matters.

*Handique*  
co-ordinator, IAAC.

Signatures of Attendance:

1. *Handique* (S.M.D. Goswami)  
Principal i/c 17.03.2026
2. *Handique* 17/03/2026
3. *Handique* 17.03.2026
4. *Sanjay Dellar Barwani* - 17-03-2026
5. *M. Goswami*. 17/3/2026
6. *Rohini* 17/3/2026

*Handique*

Principal i/c,  
K. K. Handique Govt. Sanskrit College,  
Jalukbari, Ghy-14.  
Dt.21.05.2026